



GENERAL MEETING MINUTES – September 12, 2018

EMAIL ADDRESS: secpto@gmail.com

FACEBOOK – LIKE US AT: Swiftwater Elementary Center, PTO

BUDGET: See Treasurer's Report

- Checks - Information that should go on checks: Teacher, Child's Name, Home Phone. Will discuss procedure for bounced checks.

All Board Members were introduced at the beginning of the meeting - in attendance:

Marni Dorneman, President

Heather Judd, Vice President

Steven VanAuken, Treasurer

Kerry DeVos, Recording Secretary

Georgette Lake, Corresponding Secretary

OLD BUSINESS:

- Review of purchases made last year (report available from the Board)
- 2016-2017 Financial Statement available for review

NEW BUSINESS:

- Fall "Enchanted Forest" Book Fair - September 17 to 20; volunteers are needed, please see Heather after the meeting
 - Children have a large selection of books available for purchase at this year's fall book fair.
 - We need volunteers to help the children shop. If you are available and can help, please see Heather Judd after the meeting to sign up.

- SMENCILS Sale - September 14

- Smencils will on sale during the lunches on Friday, 9/14. Students will be able to purchase a maximum of two (2) Smencils; this sale we have Halloween Smencils available.
- Spirit Wear sale - ends September 14, orders are scheduled to arrive the beginning of October
 - The PTO did very well with the sales before and at Open House, we decided to open the online sale right after school started and sales are going well.
 - Orders are on track to be delivered the beginning of October and will be sent home with the students.
- DIBLES testing - dates to be confirmed but we will need volunteers to help with this. Please see Steve after the meeting if you are interested in helping.
 - This benchmark testing is done three (3) times a year and the help of our parents makes it easier for the teachers to complete the testing with the students. If you are interested and available to help, please see Steve VanAuken, after the meeting to sign up.
- SEC PTO Paint Night - September 28
 - In place of the traditional movie nights, the PTO decided to try a Paint Night with parents and students for the first social event of the year.
 - Painters will create a Cardinal canvas, 8" x 10" in acrylic, to take home and be instructed along the way. All attendees will receive popcorn and a beverage, and light concessions will be available for sale.
- Box Top Fall Deadline Approaching
 - October 1 is the first submission deadline for checks to be issued from Box Tops for Education. If you are interested in being a Box Top counter, please see Heather Judd after the meeting. They are small, but add up quickly.
- Tricky Tray - donations and volunteers for basket wrapping
 - We are in the process of gathering all the donations for this year's Tricky Tray. Letters for the classroom baskets will be going home soon, any and all donations - no matter how large or small - are accepted and greatly appreciated.
 - If you have a service or are a direct salesperson, please see us after meeting if you can help.
 - We are also looking for helpers to wrap the baskets before the Tricky Tray, as well as helpers the day of the Tricky Tray. Please see Marni Dorneman after meeting if you are interested and available to help.
- Coat Drive
 - The school coat/clothing closet was cleaned up and organized by Heather and Georgette and they found we are not in need of having a coat drive this year due to the amount we have in the closet after organizing. Mr. LaDon Ward will be handling the Coat/Clothing closet going forward. He let us know we are in need boys clothing donations in all sizes. Donations can be sent to the school nurses, who handles the families in need privately.
- Volunteers needed: Popcorn parties and Tricky Tray
 - Please see any of us after the Board meeting if you are interested and available to help with any of these events.

UPCOMING EVENTS:

- **Cardinal Carnival, October 5**
- **Picture Day, October 9**
- **Health Screenings**
- **Family Math and Science Night - October 18**
- **Food Drive - October 22 to November 1**
- **Tricky Tray - November 17**
- **Trail of Treats - October 26**
- **Pasta Fundraiser - October 29**
- **Holiday Shop - December 3 to 7**
- **PTO Holiday Event - December 14**

On-Going Fundraising

- **Box Tops**
- **Weis Receipts**
- **Shoparoo**
- **Elevations Swim Lessons**

Next PTO Meeting, October 10 , 10 a.m.

*Volunteers do not necessarily have the time,
they have the heart.*

~ Elizabeth Andrew